

APPENDIX 4

Summary of applicant's proposed times and conditions for variation to premises licence:

The Harrow, 269 – 271 Station Road, Harrow, Middlesex HA1 2TB

Licensable activities and hours proposed:

Day	Hours open to public	Alcohol sales (on and off-premises)	Live music and performance of dance	Exhibition of films and recorded music	Late night refreshment
Mon	0700 – 0030	0900 - 0000	0900 - 0000	0700 - 0000	2300 – 0000
Tues	0700 – 0030	0900 - 0000	0900 – 0000	0700 – 0000	2300 – 0000
Weds	0700 – 0030	0900 - 0000	0900 – 0000	0700 – 0000	2300 – 0000
Thur	0700 -0200	0900 - 0130	0900 – 0200	0700 – 0200	2300 – 0200
Fri	0700 – 0330	0900 – 0300	0900 – 0300	0700 – 0300	2300 – 0300
Sat	0700 – 0330	0900 – 0300	0900 – 0300	0700 – 0300	2300 – 0300
Sun	0700 – 0030	0900 - 0000	0900 - 0000	0700 - 0000	2300 - 0000

Seasonal variations:

- (a) The terminal hour to be 0330 hours for closing and 0300 hours for licensable activities on Halloween; all Bank Holidays and the Friday, Saturday and Sunday preceding Bank Holidays; Maundy Thursday; Christmas Day, Boxing Day, 27 – 31 December.
- (b) An additional hour to the standard and non-standard times on the day when British Summer Time commences.
- (c) From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day;

Summary of applicable mandatory conditions:

- (1) No sales of alcohol without a designated premises supervisor
- (2) Age-verification policy required
- (3) Prohibition against irresponsible alcohol promotions
- (4) Prohibition against selling alcohol below cost price

Conditions consistent with the operating schedule and proposed in the representations:

Prevention of crime and disorder

1. Where the premises is open for the sale of alcohol until 03:00 hours, there shall be no admission or re-admission to the premises after 01:30 hours, save for customers who have temporarily left the premises e.g. to smoke.

2. A CCTV system shall be installed at the premises and maintained in good working order and used at all times when the premises are open for licensable activities. Any CCTV footage shall be held for at least 28 days and shall be made available to an officer of the Licensing Authority or Police on reasonable request
3. The need for door supervisors will be assessed by way of risk assessment and cognisance will be taken of any police advice.

Prevention of public nuisance

4. Clear and legible notices shall be displayed in a prominent position near the exit door(s) requesting that customers leave quietly to avoid disturbing local residents.
5. The premises shall maintain a written dispersal policy, which shall be made available to the police and licensing authority officers upon request.
6. All doors and windows shall be kept closed after 23:00 hours, or when regulated entertainment in the form of live or DJ-led music is taking place, except for access and egress.

Protection of children from harm

7. A proof of age scheme such as Challenge 21 will be operated at the premises where the only acceptable forms of identification are photographic identification cards such as a driving licence or passport.
8. A log (which may be electronic) shall be kept detailing all refused sales of alcohol. The log shall include the date and time of the refusal and the name of the member of staff who refused the sale. A copy of the log or electronic report shall be made available to an authorised police officer and licensing authority officer upon request.
9. All bar staff to receive appropriate training in relation to alcohol sales prior to commencing their duties. This will include the premise licence conditions, underage sales policy and other relevant licensing matters. Training documents (which may be in an electronic format) shall be made available to an authorised police officer and licensing authority officer upon request.